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| TAU CMC RESUME TEMPLATE |
| **Full Name** |
| Phone number *(Required)*| sofaer.coller@gmail.com *(Required)* | Address *(Optional)* |
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| **EDUCATION** |
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| **COLLER SCHOOL OF MANAGEMENT, TEL AVIV UNIVERSITY*****M.B.A., Sofaer Global MBA, Concentration*** *(Optional)* | Tel-Aviv, Israel |
| Graduation Date *(August or December 2018)* |
| * Honors/Awards: (Fellowship, Scholarship, etc.)
* Leadership:
* Membership: (Professional Clubs, etc.)
* Other relevant activities: (Participation in Case Competition, Boot Camp for early stage start-ups, etc.)
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| **UNDERGRADUATE UNIVERSITY*****B.A. (or equivalent), Major/Minor*** | Location |
| Graduation Date |
|  |
| * Other relevant information about your undergraduate education (honors, leadership, memberships, etc.)
* Study Abroad: (example: Oxford University, completed tutorials in International Economic Development and…)
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| **EXPERIENCE** |
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| **INTERNSHIP/PROJECT COMPANY*****Internship Title*** | Location of Office |
| Dates of Internship |
| * Analyzed potential M&A transactions …………………..…………resulting in…………………
* Led cross-functional team of ……………….…...increasing revenue by X% …..………………
* Other accomplishments you achieved during the internship………………
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| **COMPANY 1** *(If the company is not well-known, include a brief company description)****Title A*** | Location(s) of Office |
| Dates of Employment |
| * Managed a team of…..and executed the 3-month project……resulting in new projects for clients worth over $M….
* Re-negotiated contracts with vendors worth over $M ……………….…………….……. which led to……
* Developed new marketing strategy and implemented…………..……… increasing market share by X%...
* Other accomplishments you achieved……………..…………………………………
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| ***Title B*** | Location(s) of Office |
| Dates of Employment |
| * Established new processes ……………….………………...……… reducing downtime by X%...
* Led a team of ….. in designing and executing….……………….……………….………………
* Identified…..……and presented solutions to client’s senior management…………..………….. resulting in additional engagements worth $XXX,000 over 4 months….
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| **COMPANY 2** *(If the company is not well-known, include a brief company description)****Title***  | Location(s) of Office |
| Dates of Employment |
| Researched and developed… … presented to senior management ………………………………Collaborated with………………………………………………………………………Initiated… |
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| **ADDITIONAL [THIS SECTION IS OPTIONAL, BUT RECOMMENDED]** |
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| * Fluent in …
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| * Volunteering, Memberships, Activities, Awards, Hobbies, Interests, etc.
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| * Other interesting things about you that might make a positive impression and/or demonstrate your interest in your target industry/function
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