

Academic Guidelines

The information is up-to-date for the 2018-19 academic year.

- The master's degree studies are based on the semester system. Classes are taught at the Coller School of Management in the fall and spring semesters, while some courses are also taught in the summer semester.
- A semester unit consists of 75 minutes of teaching time. One semester unit is usually equivalent to two hours.
- The learning requirements for the different courses are determined by the teachers. These requirements usually include: attending classes, submitting homework assignments, participation in projects and field work, and passing exams.
- Class attendance is mandatory, unless the teacher specifies otherwise. Teachers also have the authority, if they deem it necessary, to set auxiliary lessons and oblige the students to attend them.
- Students are required to submit all exercises, case studies and assignments at the set time. Assignments and projects that can be submitted after the end of the course will be submitted at the time set and not more than three months after the end of the course. Students who do not complete all requirements on time will be registered as having been absent without permission.
- Submitting assignments after the end of the academic year or semester will involve payment. See the instructions of the Tuition Fees Department for details. Students are referred to the university regulations concerning submission of assignments.